

Paratransit Board Meeting
June 26, 2014

The following members were present: Pete Spalding, Scott Leventon, Catherine Kelly Baird, Jill Yungling, Steve Gould, Bill Durant and Patrick Hume.

Steve Robinson-Burmester, CFO filled in for CEO Linda Deavens as she had a conflict.

The following items were approved by the Board:

- Authorization for the CEO to submit the Transportation Development Act Claim for FY 2014-15.
- Adoption of the FY 2014-15 operating and capital budget.
- Award of a three year contract to Emergency Vehicle Outfitters for the Ranger 4 conversion and installation project and ongoing maintenance contract, not to exceed \$400,000.
- Award of a three year contract to Everything Radios, Inc. for the radio upgrade project, mobile incident command center radio upgrades and ongoing maintenance contract, not to exceed \$200,000.
- Award of a sole source contract to Trapeze Group for the purchase of the Ranger4 mobile data computers, associated hardware and software, and annual renewal fees.
- Award of a contract to Creative Bus Sales for the purchase of forty eight (48) class B and C buses, not to exceed \$4,100,000; these are replacement vehicles and some will be going to CTSA partners. These vehicles will be a combination of CNG and gasoline fueled.
- Award of a contract to Big Architect, not to exceed \$120,000, for architectural and engineering services for the maintenance shop compressed natural gas upgrades and building repairs project.
- Amendment changing the fare to Sacramento International Airport to \$10.00 effective July 1, 2014. (This trip is a non-ADA trip and outside the Paratransit, Inc. service area; previously the fare was \$50.00)
- Amendment extending non-ADA demand response service to Raley Field in West Sacramento effective July 1, 2014.
- Amendment authorizing the CEO to continue procurement discussions with RT and authorizing a referral (if needed) to the FTA Regional Office for a procurement decision and upon receiving guidance confirming use of a Sole

Source procurement, to further Award a Contract to Trapeze Group the Enterprise Asset Management program, and all associated hardware and software.

The CEO's report highlighted the following:

- Paratransit's successful participation in the National Bus Roadeo sponsored by CTAA.
- The conclusion of the negotiations with Clean Energy for the construction of the CNG fueling station; the construction is estimated to be a one year endeavor. The station will offer renewable natural gas fuel.
- The July 12, 2014 event dedicating the Florin Road facility to Bill Durant.
- An update on Destinations Mobility vehicle sales.
- An update on travel training in Sacramento, Spokane, Stockton, Stanislaus County and Honolulu.
- A second amendment to the Boston lease agreement has been executed and construction of the new office in the same business park has begun on June 10, 2014.
- The passing of Transportation Operations Supervisor, Tulafale Tulafale.

The financial report highlighted the following:

- CTSA trips provided increased by 4.59% over the rolling year March 2013 – April 2014.
- Demand Response trips have increased by 2.69% over the rolling year March 2013 – April 2014.
- YTD ADA trips provided has increased by 4.2%.
- Overall year to date cost per vehicle service hour is up by .7% in FY13. CTSA cost per vehicle hour YTD has increased by 11.1% while demand response has decreased slightly by .8%.
- The combined (DR & CTSA) YTD fare recovery rate has decreased by .5% to 10.4% from FY 13 and still within the goal of 10%.
- DR on-time performance YTD is at 93.5%.